

## MINUTES

### BOARD OF EDUCATION REGULAR MEETING

February 12, 2018

**These minutes are unofficial until approved at the next regular board meeting.**

The Lead-Deadwood School District #40-1 held their regular meeting on February 12, 2018, at 4:00 p.m., in the Board Room, Lead-Deadwood High School building. President Suzanne Rogers presided.

**Suzanne Rogers, Chair**  
**Tim Madsen, Member**  
**Bob Nelson Jr., Member**  
**Margie Rantapaa, Business Manager**

**Tera Mau, Vice-Chair**  
**Orson Ward, Member**  
**Dr. Dan Leikvold, Superintendent**  
**Mary Schumacher, Recording Secretary**

Tim Kusters, Elementary Principal  
Laurie Rogers, School Nurse  
Bonnie Fuller, CTE Principal

Jay Beagle, MS Prin/ Special Ed Dir  
Bill Snow, Maint/Trans Supervisor

Seventeen guests were present.

**All actions in these minutes were by unanimous vote unless otherwise stated.**

106. President Rogers called the meeting to order at 4:01 p.m. Roll call disclosed all board members present.

The audience recited the Pledge of Allegiance.

107. Ward moved and Mau seconded to **approve the agenda** as presented Aye-All. **Motion carried.**

108. No action was needed on Waiver Authorization Pursuant to SDCL 3-23-3.

109. Ward moved and Madsen seconded to **approve the January 9, 2018 minutes** as presented. Aye-All. **Motion carried.**

110. Ward moved and Mau seconded to **approve the expenditures** as presented. Aye-All.  
**Motion carried.**

		February 12, 2018
A.	General Fund	93,026.65
	Capital Outlay	11,242.91
	Special Education	123,532.80
	Food Service	22,041.66
B.	Prepaid Checks	\$32,123.57
C.	Insurance	138,859.81

111.A. Mau moved and Madsen seconded to **approve the January 31, 2018 financial statements** as attached. Aye-All. **Motion carried.**

B-I. The January 31, 2018 Fiduciary Funds financial statements showed:

	BEG. BALANCE	REVENUE	EXPENDITURES	END. BALANCE
USF	78,173.55	8,199.11	8,007.91	78,364.75
PSUF	3,400.08	\$1,791.25	2,323.27	2,868.06
Scholarship	117,084.31	21.15	500.00	116,605.46
Medical Acct	4,091.39	0.00	0.00	4,091.39

J. There was no Transportation Report to be reviewed.

K. The January 31, 2018 Budget Report was reviewed by the Board.

L. <b>Publication of Payroll</b>	SDCL 6-1-10
Instruction	305,967.50
Administration	22,880.98
Operation & Maintenance	30,790.54
Transportation	6,987.46
Food Service	8,322.22
Special Education	67,072.23
Driver's Ed	<u>0.00</u>
<b>TOTAL</b>	<b>442,020.93</b>

112.A. Bruce Hintz from Legislative Audit reported to the board he has begun the FY2017 audit. He presented the engagement letter to the board. Bruce invited the board members to stop by room 207 at the high school if they have concerns/questions.

B. In celebration of School Board Recognition week, Dr. Leikvold thanked the Board Members for their service to the Lead-Deadwood School District. Dan Leikvold, Superintendent, presented a Certificate from the Associated School Boards of South Dakota honoring those who serve on school boards throughout the State of South Dakota. On behalf of the Student Councils at the elementary, middle school and high school, Ben,

and Zoe presented gifts to the board members thanking them for serving on the Lead-Deadwood School Board.

C. Mr. Beagle, Middle School Principal gave a brief overview of Project Citizen and the many projects that have been completed through this program. He introduced Mary Caropino, Middle School teacher who brought Jagger and Sonny, middle school students, to give a presentation to the board on the project they are working on.

113. Mau moved and Ward seconded to **approve the 2018-2019 School Calendar.** Aye- All. **Motion carried.**

114.A. Madsen moved and Nelson Jr. seconded to **approve the final construction documents for envelope improvements at the elementary and high school, and the installation of the high school “English Wing” elevator, and bid the projects in accordance with the requirements of South Dakota codified law.** Aye-All. **Motion carried.**

B. Ward moved and Mau. seconded to **approve the Contracts/Resignations List** as presented. Aye-All. **Motion carried.** (Copy attached.).

C. Ward moved and Madsen seconded to **approve the Open Enrollment Applications.** Aye-All. **Motion carried.**

D. Ward moved and Nelson Jr. seconded to **approve the Communication Device Expenditures in the amount of \$4,003.68.** Aye-All. **Motion carried.**

E. Ward moved and Madsen seconded to **approve the proposed Pavilion Parking Agreement with the City of Deadwood.** Aye-All. **Motion carried.** The Lead-Deadwood School District would pay the City of Deadwood a one-time fee of \$50,000 no later than August 1, 2018 to help with the razing of the Pavilion and the construction of a parking lot in exchange for exclusive use of 50 parking spaces.

F. A **first reading** was held on the revised Lead-Deadwood School District Technology Plan.

G. A **first reading** was held on the revised Lead-Deadwood School District 1:1 Handbook.

H. The Board members recognized the four high school students participating in the internship program for insurance purposes.

115. There was no correspondence.

116.A. Superintendent Dr. Leikvold outlined current legislation as it pertains to school districts.

B. Dr. Leikvold reviewed with the Board the Capital Outlay Plan for FY2019.

- C. Dr. Leikvold updated the board on the current enrollment for the district.
  - D. Dr. Leikvold reviewed with the Board on the Department of Education Accreditation Review.
  - E. Dr. Leikvold updated the Board on the AdvancEd Accreditation Review. The AdvancED team will be here March 26-28.
  - F. Dr. Leikvold reviewed the proposed 2018-2019 Professional Development Plan with the Board.
  - G. Mr. Kusters reported to the Board on the Professional Development day that was held on January 12, 2018.
  - H. Mr. Kusters reviewed with the Board the Telemedicine service he would like to offer with Behavioral Management Systems. Mau moved and Ward seconded to **approve the Telemedicine Service**. Aye-All. **Motion carried**.
  - I. Laurie Rogers, School Nurse, reported on the data from the Department of Health and Department of Education on our Elementary School annual height and weight report.
117. There was no Executive Session.
118. The next regular board meeting will be held Tuesday, March 13, 2018, 4:00 p.m., Lead-Deadwood High School Board Room.
119. Mau moved and Ward seconded to **adjourn the meeting** at 5:02 p.m.

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Suzanne Rogers, President

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Margie Rantapaa, Business Manager

**2017-2018 CERTIFIED SUBSTITUTES**

**\$80/day**

Brotsky, Cody  
Nueberger, Jeffery  
Tebben, Mary

**\$70/day**

Wilson, Kristen

**2017-2018 CLASSIFIED SUBSTITUTE**

Brotsky, Cody	Paraprofessional	11.00/hour
Nueberger, Jeffery	Paraprofessional	11.00/hour
Tebben, Mary	Paraprofessional	11.00/hour
Wilson, Kristen	Paraprofessional	10.00/hour

**2017-2018 ACTIVITY VOLUNTEER**

Thompson, Joshua	Wrestling Volunteer	effective immediately
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**2017-2018 RESIGNATIONS**

Johnson, Sarah	Assistant Cross Country Coach	effective end of 2017-2018 school year
Joseph, Shirlene	Speech & Debate Coach	effective end of 2017-2018 school year
Kappen, Brooke	7 <sup>th</sup> Grade Volleyball Coach	effective end of 2017-2018 school year
Lensgrave, Shaley	Spring Musical	effective January 31, 2018

Accounts Payable - February 2018

Vendor Name	Description	Check Total
<b>General Fund</b>		
A & B Welding Supply Co Inc	Supplies	83.92
Aberle, Lori	Reimb Postage Paid Out of Pocket	2.29
Ace Hardware of Lead	Supplies	253.20
Admit One Products	PBIS Tickets	269.69
B & B Honey Farm	Bees	180.75
Biesiot, Anthony	Meal Allow - State Wrestling	96.00
Black Hills Chemical	Supplies	1,524.14
Black Hills Urgent Care & Occ Medicine	Drug Screenings & Annual Fee	170.00
Black Hills Pioneer	Board Minutes & Notice of Vacancy	422.92
Black Hills Security	Monitoring System	404.55
Black Hills Special Services	Professional Services & Job Corp Contract	47,859.04
Buffalo High School	Registration - Buffalo Masters	306.00
Campbell County High School	Registration - Speech & Debate	212.00
Cash-Wa Distributing, Inc.	FFV Program	2,132.05
Cedar Shore	Lodging	91.95
Chris Supply Company, Inc.	Battery & Camera Orders	1,121.90
City of Deadwood	Utilities	318.58
City of Lead	Utilities	1,289.11
Climate Control Systems & Service, LLC	Repairs	962.81
Club House Hotel & Suites - Pierre	Lodging	429.00
Deadwood Gulch Gaming Resort	Room Rental - Donna Beegle Presentation	200.00
Demco Inc	Supplies	99.85
Ecolab	Pest Control - Fruit Flies	60.00
Econo Lodge - Oacoma	Lodging - Lyman County Tournament	399.00
Econo Lodge - Pierre	Lodging - SDTEA Conf	134.00
Flowers by LeRoy	Sympathy Plant	44.98
Food Service	Adult Meals - Jan 2018	571.30
G & R Controls	Repair	4,772.38
Gardner Construction LLC	Snow Removal - 1/3 & 1/15/18	1,500.00
Glover, Delores	Piano Accomp - Solo/Ensembl Contest	180.00
Gopher Sport	Supplies	180.06
Governor's Inn	Lodging - Legislative Meetings	87.00
Hampton Inn - Buffalo	Lodging - Speech & Debate	595.00
Hauff Mid-America Sports, Inc.	Supplies	17.85
Hill City School District 51-2	One Act - Portion of Region Loss	122.90
J.W. Pepper & Son, Inc.	Supplies	124.84
Jacobs Precision Welding Inc.	Repair - Punching Bag	10.80
Jenner Equipment Co.	Repair	10.55
Johns & Kosel, Prof. LLC	Legal Services	60.00

**General Fund**

Jostens - Chicago	Graduation Supplies	143.05
Kieffer Sanitation	Waste Removal	2,104.39
KONE Inc	Maintenance Coverage	847.44
Kosters, Tim	Meal Allow - NAESP Conf	204.00
Lead-Deadwood Sanitary Dist	Utilities	474.77
Library Store, Inc., The	Supplies	219.39
Lincoln Electric Company	Supplies	125.00
Lynn's Dakotamart-Lead	FFV Program	239.38
Medco Supply Company	Supplies	2.14
Mike Vaga Plumbing	Repair	554.47
Montana Interquest Detection	K-9 Inspection	375.00
Montana-Dakota Utilities	Utilities	4,090.43
Network Services Company	Supplies	2,187.84
Oriental Trading Company Inc	Supplies	43.02
Plank Road Publishing	Recorders	129.23
Public School Utility Fund	Jan 2018	1,132.69
Push Pedal Pull Inc.	Equipment Repairs	263.44
Quill Corporation	Supplies	196.18
Rainbow Gas Company	Gas Commodity	3,032.14
Rapid City Regional Health	Assay of Breath Ethanol	72.00
Rapid City School - Central HS	Registration - Cross Country	160.00
Raymond Geddes	Supplies - PBIS	67.44
Schamber, Wendy	Meal Allow - ATE Conf	104.00
Servall Uniform & Linen, Inc.	Supplies	413.88
SouthSide Oil	Fuel	5,749.74
Spearfish Motors, Inc.	Repair	60.95
Specialty Installation LLC	Repair	790.61
Stan Houston Equipment Co., Inc.	Repair	73.93
Sturdevant's Auto Parts	Repair	41.70
Triple K Tire	Repair	14.50
Trucks of Bismarck, Inc.	Repair	39.15
Turbiville Industrial Elec Works LLC	Repair	112.78
Twilight, Inc.	First Aid Kits	169.14
Twin City Hardware	Supplies	225.16
USA Stay Hotel	Lodging - Wrestling	399.00
Vanway Trophy & Award, Inc.	L Club Medals w/ Ribbon	117.57
VEX Robotics, Inc.	Supplies	153.09
Walsworth Publishing Company, Inc.	MS Yearbook 2017-18	402.75
WARDS Science	Supplies	138.01
Williams, Joe	Mile Reimb - Solo/Ensemble Contest	37.80
Wood Stock Supply, Inc.	Supplies	19.04

**Total General Fund****Fund Total 93,026.65**

**Capital Outlay Fund**

A & B Business, Inc.	Lease Agreement	7,342.49
Capstone Press Inc.	Books	319.84
Edumetrisis, LLC	License Renewal	2,090.00
Follett School Solutions, Inc.	Books	920.15
Gumdrop Books	Books	455.20
Quik Signs, Inc.	Stickers - Wrestling Light	115.23

**Total Capital Outlay Fund****Fund Total 11,242.91****Special Education Fund**

Black Hills Special Services	Professional Services	111,833.32
Building Blocks Therapy, Inc.	O/T Evaluation	246.99
Children's Home Society of SD	Tuition	7,866.00
School Specialty Inc.	Supplies	26.92
SD Dept of Human Services	Residential Services	3,559.57

**Total Special Education Fund****Fund Total 123,532.80****Food Service Fund**

Ace Hardware of Lead	Repair	4.99
Al Cornella Refrigeration Service, Inc.	Repair to Walk In Freezer	1,690.84
Cash-Wa Distributing, Inc.	Food & Supplies	18,891.04
Dean Foods North Central, LLC	Food	1,369.79
Harris School Solutions	EZ School Pay Transaction Fees	85.00

**Total Food Service Fund****Fund Total 22,041.66**



ACCOUNTS PAYABLE - January 2018

Prepaid Checks

Bill List

1/4/2018	BH Energy Ck #84273	Utilities	\$10,422.86
1/4/2018	Vast Ck #84274	Utilities	\$943.33
1/4/2018	Verizon Ck #84275	Utilities	\$213.63
1/4/2018	Wells Fargo CC Ck #84276	School CC	\$2,920.90
1/11/2018	Brock Besler Ck #84352	Official	\$171.56
1/11/2018	Zach Weyer Ck #84353	Official	\$55.96
1/11/2018	Terry Adelman Ck #84354	Official	\$117.80
1/11/2018	Dean Gurr Ck #84355	Official	\$80.00
1/11/2018	Kelly McCollom Ck #84356	Official	\$80.00
1/11/2018	Garrett Mack Ck #84357	Official	\$40.00
1/11/2018	Paul Witcraft Ck #84358	Official	\$80.00
1/11/2018	Wade Buck Ck #84359	Official	\$117.80
1/11/2018	Alan Olson Ck #84360	Official	\$105.20
1/11/2018	WEX Ck #84361	School CC	\$401.23
1/18/2018	Amazon Ck #84362	School CC	\$1,536.33
1/18/2018	MDU Ck #84363	Utilities	\$744.96
1/18/2018	Garrett Mack Ck #84364	Official	\$115.60
1/18/2018	Zach Weyer Ck #84365	Official	\$172.08
1/18/2018	Jett Rogers Ck #84366	Official	\$151.92
1/18/2018	Alan Olson Ck #84367	Official	\$105.20
1/18/2018	Kelly McCollom Ck #84368	Official	\$95.96
1/18/2018	David Rogers Ck #84369	Official	\$80.00
1/18/2018	Tim Voegele Ck #84370	Official	\$80.00
1/18/2018	Tim Slama Ck #84371	Official	\$117.80

1/18/2018	Duane McPherson Ck #84372	Official	\$95.96
1/18/2018	Beau Garcia Ck #84373	Official	\$80.00
1/18/2018	Greg Schumacher Ck #84374	Official	\$117.80
1/18/2018	Domico Rodriguez Ck #84375	Official	\$80.00
1/18/2018	Nick Gottlob Ck #84376	Official	\$95.96
1/18/2018	Larry Osborne Ck #84377	Official	\$117.80
1/18/2018	Matt Gottlob Ck #84378	Official	\$80.00
1/24/2018	Neopost Ck #84379	Lease Payment	\$409.77
1/25/2018	Wells Fargo Ck #84380	School CC	\$1,096.19
1/25/2018	BH Energy Ck #84381	Utilities	\$10,618.05
1/25/2018	Jett Rogers Ck #84382	Official	\$65.96
1/25/2018	Billy Heisinger Ck #84383	Official	\$165.96
1/25/2018	Dean Moncur Ck #84384	Official	\$150.00
		<b>Total</b>	<b><u>\$32,123.57</u></b>

**JANUARY 2018 INSURANCE PAYABLES**

Check #	Date	Payee	Description	Amount
84271	1/2/2018	DD	Jan 2018 Dental Insurance Premiums	\$9,119.18
84272	1/2/2018	RLIC	Jan 2018 Basic/Add Life Insurance Premiums	\$1,317.63
172 AutoPay	1/2/2018	WBCBS	Jan 2018 Health Insurance Premiums	\$128,363.00
84277	1/5/2018	CM	Dec 2017 Flex Fees	\$60.00
<b>TOTAL</b>				<b><u>\$138,859.81</u></b>

**January 31, 2018 Financial Statement**

**General Fund:** Balance: \$3,817,259.04; Receipts: Taxes \$76,948.70; Earnings \$5,624.80; Admissions: \$3,969.00; Bookstore Sales: \$198.85; Co-Curricular Activities: \$105.00; Elementary Pop Rental: \$110.10; Middle School Pop Rental: \$110.96; High School Pop Rental: \$165.80; Donations/Capital Contrib: \$5,000.00; Refund Pr/Yr Expenditures: \$30.00; Laptop Insurance: \$25.00; Other Revenue- Local \$769.06; Revenue-County: \$11,380.66; Revenue-State \$44,542.00; Revenue-Federal: \$28,468.28; Total Receipts \$177,448.21; Disbursements: Verified Claims: \$624,136.72; Payables \$5,289.44; Balance: \$3,375,859.97

**Capital Outlay:** Balance: \$990,499.32; Receipts: Taxes \$23,469.65; Earnings \$266.14; Total Receipts: \$23,735.79; Disbursements: Verified Claims \$7,638.79; Payables: 0.00 Balance: \$1,006,596.32

**Special Education:** Balance: \$483.60; Receipts: Taxes \$17,875.62; Earnings: \$0.13; Total Receipts: \$17,875.75; Disbursements: Verified Claims: \$104,134.74; Payables \$2,991.67; Balance: (\$82,783.72)

**Pension Fund:** Balance: \$1,419,078.74; Receipts: Taxes: \$41.76 Earnings on Investments: \$933.61; Total Receipts: \$975.37; Balance: \$1,420,054.11

**Food Service:** Balance: \$79,445.43; Receipts: 0.00; Earnings on Investments: \$21.32; Sales to Pupils: \$10,218.25; Sales to Adults: \$935.90; Ala Carte Sales: \$2,023.20; Other Sales: (\$0.75); EZ School Pay Fee: \$169.25; Revenue-Federal: \$14,459.99; Total Receipts: \$27,827.16; Disbursements: Verified Claims \$19,995.60; Payables 2,187.67; Balance: \$89,464.66

**Enterprise Fund:** Balance: \$5,616.85; Earnings on Investments: \$1.51; Total Receipts: \$1.51; Disbursements Verified Claims \$0.00; Payables; Balance: \$5,618.36