

## MINUTES

### BOARD OF EDUCATION REGULAR MEETING

April 10, 2018

**These minutes are unapproved until the next regular board meeting.**

The Lead-Deadwood School District held their regular meeting on April 10, 2018, at 4:00 p.m. in the Board Room, Lead-Deadwood High School building. President Suzanne Rogers presided.

**Suzanne Rogers, Chair**  
**Tim Madsen, Member**  
**Dr. Dan Leikvold, Superintendent**  
**Mary Schumacher, Recording Secretary**

**Tera Mau, Vice-Chair**  
**Orson Ward, Member**  
**Margie Rantapaa, Business Manager**

Tim Kusters, Elementary Principal  
Jay Beagle, MS Principal Special Ed Dir.  
Bill Snow, Trans/Maint Supervisor  
Bonnie Fuller, CTE Principal

Tony Biesiot, Secondary Principal  
Joe Williams, Activities Director  
Laurie Rogers, School Nurse

Twelve guests were present.

134. President Rogers called the meeting to order at 4:01 p.m. Roll call disclosed the following board members present: Rogers, Mau, Madsen, Ward. Absent: Nelson Jr.

The Pledge of Allegiance was recited by the audience.

135. Mau moved and Ward seconded to **approve the agenda** as presented. Aye-All. **Motion carried.**
136. **No action was needed on Waiver Authorization Pursuant to SDCL 3-23-3.**
137. Mau moved and Ward seconded to **approve the March 13, 2018 minutes.** Aye-All. **Motion carried.**
138. Ward moved and Madsen seconded to **approve the expenditures** as presented. Aye-All. **Motion carried.**

April 10, 2018

|    |                   |            |
|----|-------------------|------------|
| A. | General Fund      | 77,064.61  |
|    | Capital Outlay    | 51,241.48  |
|    | Special Education | 19,650.15  |
|    | Food Service      | 14,871.63  |
| B. | Prepaid Checks    | 15,654.89  |
| C. | Insurance         | 136,836.12 |

139. A. Mau moved and Madsen seconded to **approve the March 31, 2018 financial statements** as attached. Aye-All. **Motion carried.**

April 10, 2018

B-I. The March 31, 2018 Fiduciary Funds financial statements showed:

|               | BEG. BALANCE | REVENUE  | EXPENDITURES | END. BALANCE |
|---------------|--------------|----------|--------------|--------------|
| USF           | 83,738.98    | 4,411.48 | 11,558.01    | 76,592.45    |
| Scholar. Acct | 116,623.39   | 794.25   | 0.00         | 117,417.64   |
| Medical Acct  | 4,091.39     | 3.70     | 0.00         | 4,095.09     |
| PSUF          | 1,605.26     | 2,448.82 | 326.51       | 3,727.57     |

J. There was no Transportation Report to be reviewed by the Board.

K. The Budget Report was reviewed by the Board.

| L. Publication of Payroll | SDCL 6-10-10 |
|---------------------------|--------------|
| Instruction               | 353,935.35   |
| Administration            | 22,462.34    |
| Operation and Maintenance | 29,864.82    |
| Transportation            | 7,329.32     |
| Food Service              | 11,969.75    |
| Special Education         | 75,873.09    |
| Driver's Ed               | <u>0.00</u>  |
|                           | 501,434.67   |

M. The Investment Report was reviewed by the Board.

140.A. Tony Biesiot introduced Oliver Burgoyne and Tony Musilek, middle and high school teachers, to the Board. They are teaching the Digital Animation class offered at the high school. Mr. Musilek gave an overview of the class, stating that they begin with the basics and build on that. It is a great entry level class. The students work with several different programs in the animation class. Mr. Musilek showed the board a couple of projects that students had been working on. He introduced Hunter, a student from the class, who stated that this has been an interesting experience and has shown him a lot.

141. There was no Unfinished Business.

142.A. Mau moved and Madsen seconded to **approve the Contracts, Resignations List** as presented. **Aye-All. Motion carried.** (Copy attached).

B. Mau moved and Ward seconded to **authorize membership in the South Dakota High School Activities Association.** **Aye-All. Motion carried.**

C. Madsen moved and Mau seconded to **approve the 2018-2019 health insurance renewal rates from the South Dakota School District Benefit Fund with a \$1,000/\$2,000 deductible and 2 % increase in premiums.** **Aye-All. Motion carried.**

- D. Ward moved and Madsen seconded to **approve the Time Management Software Program beginning in July 2018.** Aye-All. Motion carried.
- E. Madsen moved and Mau seconded to **approve the 2018-2019 annual renewal premium for Workers Compensation Insurance from Associated School Boards in the amount of \$23,529.00.** Aye-All. Motion carried.
- F. Ward moved and Mau seconded to **approve the 2018 Driver's Education Fee of \$240.00 per student.** Aye-All. Motion carried
- G. Ward moved and Madsen seconded to **approve the Delta Dental renewal rates for 2018-2019 with a 2.7% increase in premiums.** Aye-All. Motion carried.
- H. The Board recognized Marron Williams as a Middle School Track & Field volunteer.

143. There was no correspondence.

144.A. Dr. Leikvold updated the Board on staffing.

- B. Dr. Leikvold discussed school safety with the Board. The crisis intervention team will review the current crisis plan and update it.
- C. Dr. Leikvold updated the Board on the many happenings this spring. He provided a list of dates and events from the Elementary, Middle and High School.
- D. Dr. Leikvold reported to the Board that information for **Letters of Interest for Management Service for Concession Activities** was sent to the Lead-Deadwood School District Staff as well as the Black Hills Pioneer and was posted on the website. Proposals will be accepted up to April 27, 2018 by 4:00pm MST.

**Mau moved and Ward seconded to go into Executive Session at 4:31 p.m. per SDCL 1-25-2 (4).**

145.A. SDCL 1-25-2(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

**President Rogers called the Board out of Executive Session at 5:33 p.m.**

146. The next regular board meeting is scheduled for Tuesday, May 8, 2018, 4:00 p.m. in the Board Room, Lead-Deadwood High School building.

147. Ward moved and Mau seconded to **adjourn the meeting** at 5:33 p.m. Aye-All. **Motion carried.**

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Suzanne Rogers, President

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Margie Rantapaa, Business Manager

Accounts Payable - April 2018

| Vendor Name                    | Description                          | Check Total |
|--------------------------------|--------------------------------------|-------------|
| <b>General Fund</b>            |                                      |             |
| Ace Hardware of Lead           | Supplies                             | 222.31      |
| ACT                            | PreACT Reporting Package             | 588.00      |
| AED Superstore                 | Replacement AED Pads                 | 236.00      |
| Amick Sound, Inc.              | Repair - Door                        | 707.80      |
| Bed Rock Lanes                 | Bowling Sessions                     | 402.00      |
| Big D Oil Company              | Pizza's - PBIS                       | 36.00       |
| Black Hills Chemical           | Supplies                             | 244.84      |
| Black Hills Pioneer            | Job Vacancies                        | 39.50       |
| Black Hills Special Services   | Job Corp Contract                    | 33,362.95   |
| Cabana Banners                 | Banner Update - Track                | 15.00       |
| Cash-Wa Distributing, Inc.     | Supplies - FFV Program               | 2,201.15    |
| City of Deadwood               | Elem - Swim Contract 2018, Utilities | 1,788.47    |
| City of Lead                   | Utilities                            | 1,418.47    |
| Deadwood Gulch Gaming Resort   | Lunches - AdvancED                   | 52.50       |
| Deadwood Social Club           | Supper - AdvancEd                    | 176.72      |
| Food Service                   | March 2018                           | 430.60      |
| Gardner Construction LLC       | Snow Removal & Hauling Snow 3/18-4/5 | 975.00      |
| Glover, Delores                | Piano Accomp - MS Solo/Ensemble Cont | 280.00      |
| Golden West Technologies, Inc. | Repair - Phone at MS                 | 937.50      |
| Hauff Mid-America Sports, Inc. | Pins & Emblems                       | 218.30      |
| Hermitage Art Company Inc      | Graduation Program Covers            | 32.76       |
| Hillyard, Inc.                 | Supplies                             | 112.50      |
| Jacobs Precision Welding Inc.  | Supplies                             | 43.40       |
| Jacobs, Abby                   | Meal Allowance - TIE Conf            | 111.00      |
| Joseph, Shirlene               | Meal Allowance - TIE Conf            | 111.00      |
| Jostens - Chicago              | Diplomas                             | 1,104.43    |
| Kieffer Sanitation             | Waste Removal                        | 2,104.39    |
| Kosters, Tim                   | Reimburse Baggage Fee                | 25.00       |
| Lead-Deadwood Sanitary Dist    | Utilities                            | 639.59      |
| Lotus Up Espresso              | Lunches - AdvancED                   | 45.25       |
| Lynn's Dakotamart-Lead         | Supplies                             | 138.53      |
| MARC                           | Supplies                             | 1,339.55    |
| Medco Supply Company           | Supplies                             | 647.76      |
| Midwest Connect                | Postage Machine - Ink                | 270.00      |
| Mike Vaga Plumbing             | Repair                               | 618.14      |
| Montana-Dakota Utilities       | Utilities                            | 2,880.89    |
| Neopost                        | Postage Meter Lease                  | 409.77      |
| Network Services Company       | Supplies                             | 1,080.09    |
| North Central Supply, Inc.     | Repair                               | 450.00      |
| Pizza Lab                      | Pizza's - AdvancED                   | 33.15       |

**General Fund**

|                                      |  |          |
|--------------------------------------|--|----------|
| Public School Utility Fund           | March 2018                             | 200.50   |
| Push Pedal Pull Inc.                 | Equipment Repair                       | 810.72   |
| Rainbow Gas Company                  | Gas Commodity                          | 3,033.95 |
| Region 8 Music Contest               | Registration - Region 8 Music Contest  | 250.00   |
| Ringling, Diana                      | Reimburse Mileage - Jury Duty          | 7.56     |
| Samuel French, Inc.                  | Scripts                                | 101.35   |
| SASD                                 | Membership 2018-19, Reg - Wild West    | 3,099.77 |
| Schreurs, Ashley                     | Meal Allowance - TIE Conf              | 81.00    |
| SD HS Activities Assn.               | 2017-18 Rule Books, Participation Fees | 1,188.00 |
| SDECE Conference                     | Registration - SDECE Conf              | 435.00   |
| Servall Uniform & Linen, Inc.        | Supplies                               | 217.26   |
| SouthSide Oil                        | DEF Fluid, Fuel                        | 3,024.35 |
| Sturdevant's Auto Parts              | Repair                                 | 406.04   |
| Towne Place Suites - Sioux Falls     | Lodging - State Wrestling Tournament   | 550.00   |
| Turbiville Industrial Elec Works LLC | Supplies                               | 256.00   |
| Twin City Hardware                   | Supplies                               | 146.12   |
| Vanway Trophy & Award, Inc.          | Seaton Plaque Updates                  | 34.56    |
| Walsworth Publishing Company, Inc.   | HS Yearbook 17-18                      | 2,323.45 |
| White's Queen City Motors            | Engine & Core                          | 3,973.13 |
| Zep Sales & Service                  | Supplies                               | 395.54   |

**Total General Fund****Fund Total 77,064.61****Capital Outlay Fund**

|                                |                                 |           |
|--------------------------------|---------------------------------|-----------|
| A & B Business, Inc.           | Lease Agreement                 | 2,955.03  |
| City of Lead                   | Building Permit - Elevator @ HS | 1,864.00  |
| Follett School Solutions, Inc. | Books                           | 472.05    |
| ICS Consulting, Inc.           | Fees - Design Phase 1 & 2       | 40,000.00 |
| Imagine Learning Inc.          | Imagine Math                    | 1,020.00  |
| Librarian's Book Express       | Books                           | 291.82    |
| Librarian's Choice             | Books                           | 325.76    |
| Western Communications Inc     | Radios, Ear Piece & License     | 4,312.82  |

**Total Capital Outlay Fund****Fund Total 51,241.48****Special Education Fund**

|                               |                                |          |
|-------------------------------|--------------------------------|----------|
| Black Hills Special Services  | Tuition                        | 9,789.16 |
| Children's Home Society of SD | Tuition                        | 4,347.00 |
| City of Deadwood              | Adaptive Swim Contract 2018/19 | 2,340.00 |
| ESTR Publications             | Online Assessments             | 24.00    |

**Special Education Fund**

|                            |                                      |          |
|----------------------------|--------------------------------------|----------|
| Public School Utility Fund | March 2018                           | 25.50    |
| Regional Health            | Physical Therapy                     | 407.01   |
| SASD                       | Membership 2018-19, Reg - Wild West  | 471.78   |
| School Specialty Inc.      | Supplies                             | 22.79    |
| SD Dept of Human Services  | Residential Services/Case Management | 1,681.86 |
| Sheraton Inn - Sioux Falls | Lodging - State Sped Conf            | 208.00   |
| Therapro Inc.              | Supplies                             | 333.05   |

**Total Special Education Fund****Fund Total 19,650.15****Food Service Fund**

|   |                                |           |
|---|--------------------------------|-----------|
| Al Cornella Refrigeration Service, Inc. | Repair to Walk In Freezer      | 512.26    |
| Cash-Wa Distributing, Inc.              | Food & Supplies                | 12,751.25 |
| Dean Foods North Central, LLC           | Food                           | 1,514.27  |
| Grimsrud, Delana                        | Lunch Account Reimbursements   | 10.10     |
| Harris School Solutions                 | EZ School Pay Transaction Fees | 83.75     |

**Total Food Service Fund****Fund Total 14,871.63**

**ACCOUNTS PAYABLE - March 2018**

Prepaid Checks

Bill List

|           |                       |              |                           |
|-----------|-----------------------|--------------|---------------------------|
| 3/2/2018  | Jett Rogers Ck #84527 | Official     | \$131.92                  |
| 3/2/2018  | Wells Fargo Ck #84528 | School CC    | \$407.19                  |
| 3/9/2018  | Verizon Ck #84530     | Utilities    | \$214.65                  |
| 3/9/2018  | Wex CC Ck #84531      | School CC    | \$738.48                  |
| 3/20/2018 | Amazon Ck #84606      | School CC    | \$1,783.94                |
| 3/20/2018 | MDU Ck #84607         | Utilities    | \$991.17                  |
| 3/28/2018 | BH Energy Ck #84608   | Utilities    | \$10,451.78               |
| 3/28/2018 | Vast Ck #84609        | Utilities    | \$935.76                  |
|           |                       | <b>Total</b> | <b><u>\$15,654.89</u></b> |

# MARCH 2018 INSURANCE PAYABLES

| Check #      | Date     | Payee | Description                                  | Amount              |
|--------------|----------|-------|--|---------------------|
| 84525        | 3/1/2018 | DD    | March 2018 Dental Insurance Premiums         | \$8,967.30          |
| 84526        | 3/1/2018 | RLIC  | March 2018 Basic/Add Life Insurance Premiums | \$1,319.58          |
| 181 AutoPay  | 3/1/2018 | WBCBS | March 2018 Health Insurance Premiums         | \$126,484.24        |
| 84529        | 3/6/2018 | CM    | Feb 2018 Flex Fee Premiums                   | \$65.00             |
| <b>TOTAL</b> |          |       |  | <u>\$136,836.12</u> |



**March 31, 2018 Financial Statement**

**General Fund:** Balance: \$3,318,914.65; Receipts: Taxes \$148,354.82; Earnings \$174.62; Co-Curricular Activities: \$661.00; Rentals: \$300.00; Donations/Capital Contributions: \$1,000.00; Other Revenue- Local \$1,191.47; Revenue-County: \$9,042.21; Revenue-State: \$45,155.03; Revenue-Federal: \$81,635.88; Total Receipts \$287,515.03; Disbursements: Verified Claims: \$675,844.33; Payables: \$6,350.68; Balance: \$2,936,936.03

**Capital Outlay:** Balance: \$1,158,731.59; Receipts: Taxes \$78,062.27; Earnings: \$184.14; Total Receipts: \$78,246.41; Disbursements: Verified Claims \$36,155.15; Balance: \$1,200,822.85

**Special Education:** Balance: (\$142,409.13); Receipts: Taxes: \$39,110.65; Total Receipts: \$39,110.65; Disbursements: Verified Claims: \$131,515.91; Payables \$3,456.97; Balance: (\$231,357.42)

**Pension Fund:** Balance: \$1,420,419.65; Receipts: Taxes: \$17.14; Earnings on Investments: \$157.40; Total Receipts: \$174.54; Balance: \$1,420,594.19

**Food Service:** Balance: \$81,464.30; Receipts: 0.00; Earnings on Investments: \$12.93; Sales to Pupils: \$8,456.75; Sales to Adults: \$992.50; Ala Carte Sales: \$2,196.15; Other Sales: \$12.35; EZ School Pay Fee: \$150.75; Revenue-Federal: \$17,987.43; Total Receipts: \$29,808.86; Disbursements: Verified Claims: \$60,152.15; Payables: \$76.78; Balance: \$51,197.79

**Enterprise Fund:** Balance: \$5,619.24; Earnings on Investments: \$0.89; Total Receipts: \$0.89; Balance: \$5,620.13

**2017-2018 CERTIFIED SUBSTITUTES**

**\$80/day**

Myers, Jamie

**2017-2018 RESIGNATIONS**

|                   |   |  |
|-------------------|---|--|
| Loeffen, Kimberly | Webmaster                                     | effective end of 2017-2018 school year |
| Gatzke, Patrick   | Paraprofessional & Head Boys BB coach         | effective end of 2017-2018 school year |
| Stagner, Rachel   | 8 <sup>th</sup> Grade Volleyball Coach        | effective end of 2017-2018 school year |
| Schreurs, Ashley  | MS Science/SS Teacher                         | effective May 25, 2018                 |
| Williams, Joe     | Assistant MS/HS Principal Activities Director | effective June 29, 2018                |

**2017-2018 RETIREMENT**

|                |                             |                        |
|----------------|-----------------------------|------------------------|
| Grove, Dorothy | Elementary Paraprofessional | effective May 24, 2018 |
|----------------|-----------------------------|------------------------|

**2017-2018 NONRENEWAL**

|             |                    |  |
|-------------|--------------------|--|
| Bride, Jeff | Elementary Teacher | effective end of 2017-2018 school year |
|-------------|--------------------|--|

**2017-2018 VOLUNTEER**

|                  |                  |
|------------------|------------------|
| Williams, Marron | MS Track & Field |
|------------------|------------------|